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CERTIFICATE

TRAINING

Christoph Thelen

has on **12/11/2026** participated in the training

MICROSOFT 365 COPILOT APPLICATION TRAINING

successfully.
The training was conducted on behalf of and by order of the employer.

The training covered the following content:

- Recognizing the three Copilot levels by their label
- Using chats and sources safely and checking answers
- Communicating and prompting with text, files and images
- Adapting Copilot with personal instructions
- Using Copilot in Outlook, Teams, Pages and everyday routines

Digitally issued, valid without signature.
Congratulations from the Management

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